

ESSENTIAL REFERENCE PAPER C

Meeting Date	Organisation(s) Met With	Project Team Attendees	Meeting Topic(s)	Key Points / Actions
<b>June 2017</b>				
Wednesday 7 <sup>th</sup>	EHC	Solum, Savills	Initial Masterplan Discussion	<ul style="list-style-type: none"> <li>• EHDC presented aspirations for the site</li> </ul>
Thursday 22 <sup>nd</sup>	EHC	Solum, Savills	EHC Executive Steering Group	<ul style="list-style-type: none"> <li>• Initial PTE presentation.</li> <li>• Agreed principle of endorsing masterplan before submission.</li> </ul>
Friday 30 <sup>th</sup>	EHC	Solum, Savills, PTE	EHC Officer Review	<ul style="list-style-type: none"> <li>• Appeal update.</li> <li>• Engagement with Members.</li> <li>• Wider stakeholder engagement.</li> <li>• Design Review process.</li> <li>• PPA.</li> <li>• Masterplan approval process.</li> </ul>
<b>July 2017</b>				
Tuesday 11 <sup>th</sup>	Allies & Morrison	Solum, Savills, PTE	Bishop's Stortford Town Centre Masterplan	<ul style="list-style-type: none"> <li>• Initial engagement with A&amp;M as EHDC's appointed design advisors.</li> <li>• Broad discussions on the masterplan principles and matters to be addressed (including two way road, relationship to the town centre, highways movements etc).</li> </ul>
Wednesday 12 <sup>th</sup>	EHC	Solum, Savills, PTE	EHC Officer Review	<ul style="list-style-type: none"> <li>• Councillor site visit and presentation / workshop.</li> <li>• DM Member Sub-Group.</li> <li>• Engagement with A&amp;M.</li> <li>• Design update.</li> </ul>
Wednesday 19 <sup>th</sup>	Allies & Morrison	PTE	Bishop's Stortford Town Centre Masterplan	<ul style="list-style-type: none"> <li>• Stakeholder review.</li> <li>• Comments on Trumpington following Council visit.</li> <li>• Design discussions including in relation to river corridor, height, scope of Phase 1, car park design, station buildings.</li> </ul>
Thursday 20 <sup>th</sup>	EHC	-	Bishop's Stortford Goods Yard Internal Meeting	

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Thursday 20 <sup>th</sup>	EHC, HCC	Solum, Savills, PTE	EHC Executive Steering Group	<ul style="list-style-type: none"> <li>A&amp;M to be appointed by EHDC as design advisors.</li> <li>Key views within the scheme.</li> <li>Character areas.</li> <li>Landscaping.</li> <li>HCC want to review plans.</li> </ul>
Thursday 20 <sup>th</sup>	EHC	Solum, Savills, PTE	EHC Councillor Site Visit and Presentation / Workshop	
Tuesday 25 <sup>th</sup>	EHC	Solum	CP6 Upgrade Presentation	<ul style="list-style-type: none"> <li>NR presented proposed signalling upgrades for sidings and wider East Herts track improvements.</li> </ul>
<b>August 2017</b>				
Wednesday 2 <sup>nd</sup>	EHC	Solum, Savills, PTE, A&M	EHC Officer Review	<ul style="list-style-type: none"> <li>Landscape officer comments.</li> <li>Masterplan concept and heights.</li> <li>Application format.</li> <li>Early S106 discussions and viability to be arranged.</li> <li>Executive presentation to be arranged.</li> <li>Dates for Full Council meeting to be arranged.</li> </ul>
Thursday 3 <sup>rd</sup>	Waterside Stortford	Solum	River Stort	<ul style="list-style-type: none"> <li>Discussions about scheme's relationship to the water and provision of landscape features along water's edge.</li> </ul>
Wednesday 10 <sup>th</sup>	Safer Neighbourhood Officer	Solum	Secure by Design	<ul style="list-style-type: none"> <li>Solum to review provision of taxis and discussion on current night time issues in the area.</li> </ul>
Wednesday 10 <sup>th</sup>	EHC	Solum, Savills, PTE	EHC Executive Steering Group	
Wednesday 23 <sup>rd</sup>	EHC	Solum, Savills, PTE	EHC Officer Review	<ul style="list-style-type: none"> <li>Presentation of latest masterplan proposals.</li> </ul>
Wednesday 23 <sup>rd</sup>	Shaping Stortford	Solum, Savills, PTE	Shaping Stortford Presentation	<ul style="list-style-type: none"> <li>Car parking.</li> <li>Support for overall masterplan and emerging design of scheme.</li> </ul>
Wednesday 23 <sup>rd</sup>	EHC, Allies & Morrison	Solum, Savills, PTE	EHC Members Sub-Group 01	<ul style="list-style-type: none"> <li>Design presentation.</li> <li>Car parking.</li> </ul>

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Thursday 24 <sup>th</sup>	HCC, EHC	Solum, Savills, PTE, Mayer Brown	Highways	<ul style="list-style-type: none"> <li>Overall design intent of masterplan.</li> <li>Two way road.</li> </ul>
Thursday 24 <sup>th</sup>	Catherine Wilson	Solum, PTE	John Dyde Close	<ul style="list-style-type: none"> <li>Heritage.</li> <li>Quality of design.</li> <li>Key views.</li> </ul>
Wednesday 30 <sup>th</sup>	Allies & Morrison	PTE	Design Workshop	<ul style="list-style-type: none"> <li>Highways review and design of road.</li> <li>Relationship with adjacent landowners.</li> <li>Design details.</li> <li>Taxi arrangements.</li> <li>Views.</li> <li>Grain.</li> <li>Restaurant at riverside.</li> </ul>
Thursday 31 <sup>st</sup>	EHC	Solum, Savills, PTE	EHC Executive Steering Group	
<b>September 2017</b>				
Thursday 14 <sup>th</sup>	EHC	Solum, Savills, PTE, BDP	EHC Members Sub-Group 02	
Wednesday 20 <sup>th</sup>	EHC	Solum, Savills, PTE	EHC Officer Review	<ul style="list-style-type: none"> <li>Design update.</li> <li>EIA Screening request update.</li> <li>Masterplan submission (inc. agreeing timeframes and format).</li> <li>Proposed application deliverables.</li> <li>Appeal update.</li> </ul>
Friday 22 <sup>nd</sup>	EHC, HCC	PTE	Highways	
Monday 25 <sup>th</sup>	EHC	Solum, Savills, PTE	EHC Executive Steering Group	
Wednesday 27 <sup>th</sup>	Civic Federation	Solum, Savills, PTE, BDP	Presentation	

Meeting Date	Organisation(s) Met With	Project Team Attendees	Meeting Topic(s)	Key Points / Actions
<b>October 2017</b>				
Saturday 7 <sup>th</sup>	General Public	Solum, PTE, Forty Shillings	Public Consultation Event	•
Thursday 12 <sup>th</sup>	Waterside Stortford	Solum, BDP	Scheme Presentation	•
Wednesday 18 <sup>th</sup>	EHC	Solum, Savills, PTE	EHC Executive Steering Group	•
Wednesday 19 <sup>th</sup>	EHC	Solum, Savills, PTE	EHC Officer Review	•
Monday 30 <sup>th</sup>	Bishop's Stortford Town Council	Solum, Savills, PTE, BDP	Scheme Presentation	•
<b>November 2017</b>				
Monday 13 <sup>th</sup>	EHC	Solum, Savills, PTE	EHC Executive Steering Group	•
<b>December 2017</b>				
Tuesday 12 <sup>th</sup>	EHC	Solum, Savills, PTE	EHC Executive Steering Group	•

<b>Organisation</b>	<b>Key / Regular Attendees</b>
Solum	Matthew Serginson
Savills	Nick Green, Diana Thomson, Oliver Milne
PTE	Tricia Patel, Hamish Kilford-Brown
Mayer Brown	Ian Mitchell
EHC Officer Review	Kevin Steptoe, Terry Hardwick
EHC Executive Steering Group	Liz Watts, Kevin Steptoe, Helen Standen, Councillor Jones, Councillor Williamson, Councillor Haysey, Councillor Rutland-Barsby
Allies and Morrison	Steve Walker
EHC Members Sub-Group	Councillor Cutting, Councillor Drake, Councillor Symonds, Councillor Woodward, Councillor Boylan
Civic Federation	
Waterside Stortford	